

## **Parent and Family Engagement Policy Orange High School**

Orange High School has developed a written Title I parent and family engagement policy with input from Title I parents through a variety of avenues. Parental and family input occurs at School Site Council, PFSO, ELAC, Back to School Night, Registration, Open House, and a variety of parent and family geared programs and trainings that occur at Orange High School. The policy is distributed to parents and families of Title I students as well as all parent and family populations on campus. The policy is distributed at student registration and is always available on the Orange High School website and/or in the counseling office. The policy describes the means for carrying out the following Title I parental and family involvement requirements [20 USC 6318 Section III8(a)-(f) inclusive].

### **Involvement of Parents and Families in the Title I Program**

To involve parents and families in the Title I program at Orange High School, the following practices have been established:

- Orange High School convenes an annual meeting to inform parents and families of Title I students about Title I requirements and about the right of parents and families to be involved in the Title I program.

Monthly School Site Council (SSC) meetings will occur. The meeting dates are listed on the school website and around school campus. An agenda is sent out to SSC members 72 hours prior to meeting. These meetings discuss implementation and execution of the Single Plan for Student Achievement or SPSA. There are four English Learner Advisory Committee (ELAC) meetings each school year that address and meet the needs of our at-risk parent population and addresses the requirements of parent and family involvement in the Title I program.

- Orange High School offers a flexible number of meetings for Title I parents, such as meetings in the morning or evening.

School Site Council meetings are held once a month with an agenda, which is provided to members 72 hours before meeting along with a posting of the agenda in the main office and on the school website. ELAC is held four times a school year and an agenda is provided to parents and elected board members 72 hours prior to meeting. SSC meetings are held on Mondays at 3:15 pm. ELAC meetings are held on Wednesdays at 9:00 am.

Orange High School involves parents and families of Title I students in an organized, ongoing, and timely way in the planning, review\*, and improvement of the school's Title I programs and the Title I parent and family engagement policy.\*\*

Information is provided to parents and families in English and Spanish to reach all of our student populations. This policy is provided during the registration process at the beginning of school year and is available in the counseling office and on the school website. School Site Council meetings are held once a month with an agenda, which is provided to members 72 hours before meeting along with a posting of the Agenda in the main office and on the school website. ELAC is held four times each school year and an agenda is provided to parents and elected board members 72 hours prior to meeting. SSC meetings are held on Mondays at 3:15 pm. ELAC meetings are held on Wednesdays at 9:00 am. These programs along with Back to School Night, Parent Education classes, and PFSO allows for parent involvement, planning, and review of improvements to the school's Title I programs.

- Orange High School provides parents and families of Title I students with timely information about Title I programs.

## **Parent and Family Engagement Policy Orange High School**

Notice of SSC meetings are posted at the beginning of the school year on both the school website and on the school bulletin board. The SSC agenda is provided to all SSC members 3 business days prior to the meeting and is available on the website. Once the minutes from the SSC meeting are approved they are posted to the school website thus becoming available to all parents and families.

- Orange High School provides parents and families of Title I students with an explanation of the curriculum used at the school, the assessments used to measure student progress, and the proficiency levels students are expected to meet.

An explanation of the curriculum used at the school, the assessments used to measure student progress, and the proficiency levels students are expected to meet is done through the Single Plan for Student Achievement.

- If requested by parents and family members of Title I students, the school provides opportunities for regular meetings that allow the parents and family members to participate in decisions related to the education of their children.

Parents and family members are welcome to attend and become part of this process through the SSC. Our community of parents and families of English Learners are encouraged to be a part of the SSC and ELAC. The SSC members are instrumental in the design, development, and approval of the SPSA before it is submitted to the School Board. This process allows for parent and family of Title I students to participate in the decisions related to the education of their children.

- If the school-wide program plan is not satisfactory to the parents of participating children at Orange High School, the school will submit any parent comments on the plan when the school makes it available to the District.

### **Student-School-Parent Compact**

Orange High School distributes to parents and families of Title I students a student-school-parent compact. The compact, which has been jointly developed with parents, outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement. It describes specific ways the school and families will partner to help children achieve the State's high academic standards. It addresses the following legally required items as well as other items suggested by parents and families of Title I students:

1. The school's responsibility to provide high-quality curriculum and instruction
2. Parents and families will be responsible for supporting their children's learning
3. The importance of ongoing communication between parents and teachers through, at a minimum, annual parent-teacher conferences, frequent reports on student progress, access to staff, opportunities for parents to volunteer and participate in their child's class, and opportunities to observe classroom activities

### **Building Capacity for Involvement**

## **Parent and Family Engagement Policy Orange High School**

Orange High School engages Title I parents and families in meaningful interactions with the school. It supports a partnership among staff, parents, and the community to improve student academic achievement. To help reach these goals, the school has established the following practices:

- Orange High School provides Title I parents and families with assistance in understanding the State's academic content standards, assessments, and how to monitor and improve the achievement of their children.

Involvement is cultivated through parent workshops and educational classes offered after school. These classes address student needs as well as the State's Common Core Standards and understanding of what those expectations are for the achievement of their students. Parents and families are also able to access and monitor student achievement through their student's portal issued by the school and maintained and updated regularly with teacher communication. Parents and families of Title I students are also encouraged to attend ELAC, Open House, Back to School Night, and other school activities that promote parent and family involvement.

- Orange High School provides Title I parents and families with materials and training to help them work with their children to improve their children's achievement.

Parent education workshops and classes are offered to parents and families of Title I students including student-centered tutoring opportunities to improve academic achievement and increasing parent understanding of student expectations at Orange High School.

- With the assistance of Title I parents/families, Orange High School educates staff members regarding the value of parent/family contributions and how to work with parents/families as equal partners.

Orange High School educates staff members about the value of parent/family contributions and partnership through professional learning communities, district and site trainings, and on campus collaboration throughout the school site in all content areas.

- Orange High School coordinates and integrates the Title I parental involvement program with other programs and conducts activities, such as parent resource centers, to encourage and support parents and families in more fully participating in the education of their children.

Through the following programs such as but not limited to SSC, PFSO, and ELAC, Orange High School coordinates and integrates the Title I parental involvement program with other programs, and conducts activities, such as parent resource centers, to encourage and support parents and families in more fully participating in the education of their children.

- Orange High School distributes information related to school and parent programs, meetings, and other activities to Title I parents and families in a format and language that the parents understand.

Information is provided to parents and families in English and Spanish to reach all of our student populations. This policy is provided during the registration process at the beginning of the school year and available in the counseling office and on school website. School Site Council meetings are held once a month with an agenda, which is provided to members 72 hours before meeting along with a posting of the agenda in the main office and on the school website. ELAC is held four times a school year along with an agenda provided to parents and elected board members 72 hours prior to meeting. SSC meetings are held on Mondays at 3:15 pm. ELAC meetings are held on Wednesdays at 9:00 am. These programs along with Back to School Night, Parent

## **Parent and Family Engagement Policy Orange High School**

Education classes, and PFSO allows for parent involvement, planning, and review of improvements to the school's Title I programs. Information is also distributed through the Orange High School website along with information posted throughout the campus. Flyers and information are mailed home and run on automated message via telephone in both English, Spanish, and Vietnamese.

- Orange High School provides support for parental involvement activities requested by Title I parents and families.

Orange High School provides support for parental involvement activities to Title I parents and families by providing translation in both text and conversation during all activities before, during, and after school hours.

### **Accessibility**

Orange High School provides opportunities for the participation of all Title I parents and families, including parents and family members with limited English proficiency, parents and family members with disabilities, and parents and family members of migratory students. Information and school reports are provided in a format and language that parents and families understand. This provision is made to all Title I parents and families through the collaboration and development and execution of the Single Plan for Student Achievement.

### **Approved/ revised by the School Site Council:**

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Signature of School Site Council Chairperson

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Principal

\_\_\_\_\_  
Date

Disseminated to parents by:

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