

BEGIN WORKING ON YOUR OWN August 26

1. Go to Apex Learning: <https://www.apexvs.com> (This is the program for online health)
Complete the “Run system check-up” located below the sign-in to confirm your **home computer** is programmed correctly. Follow the steps below to log on the APEX program.
 - a. **Username:** 6 Digit Student ID# @orangeusd.org (you must type @orangeusd.org)
Example: 123456@orangeusd.org
 - b. **Password:** Birth Date with leading zeros (MMDDYYYY)
Example: 05092003 for someone born May 9, 2003
 - c. **Reset or change password:** Must be at least 8 characters and have at least 1 number.

No computer---See Mrs. Dugger immediately

2. Sign up for **REMIN**D on your phone or computer. REMIND is an application that allows you to communicate with your teacher using your cell phone or receiving emails via your computer.
 - Go to rmd.at/kdugger and **DOWNLOAD** the application
 - Go to your messages on your phone
 - Type **@kdugger** in the message section
 - Send to **81010**

No phone---Go to rmd.at/kdugger on your computer

3. Decide on a consistent time and place you will be able to do 5 hours of work each week.
Plan on attending face to face meetings with me at least once a week, if not more. Please see office hours. Remember this is an online class, which means you do the majority of your work/quizzes on your **own time** off campus and take tests proctored by the teacher at school. This class is only nine weeks, so stay on top of your work and check in with me often. I can be contacted via email or the Remind Application if you have any questions.

Office Hours (unless otherwise posted):

- Mon & Tues nutrition, lunch, or hall pass from another class period.
- Wed & Thurs & Fri zero period, nutrition, lunch, or hall pass from another class period other than 6th period.

Teacher office hours will follow the regular school schedule for early release and minimum days.

Communication:

- All grades are posted in the APEX system and can be viewed via the Student Portal. Parents should use this Portal to access Student Activity Score Report for more student progress information.
- Students: Contact Mrs. Dugger via Remind or email. I will respond during office hours.
- Parents: Please contact Mrs. Dugger via email at kdugger@orangeusd.org or by phone 714-997-6211 (main office).
- Parents: You will be signed up as a coach on your child's APEX account and you will receive weekly progress reports from APEX via email. Your email on file at OHS will be used by APEX.

Grading Policy:

Grades will be based on points earned from Quizzes and Tests and will be updated automatically by the APEX program.

Assessments:

Tests are proctored at Orange High School by the teacher during office hours. Students may attempt to take a test twice if they scored under 70%. After a second failed attempt, the student will be required to turn in a unit study guide in order to take the assessment a third and final time.

Academic Integrity/Ethics:

Honesty is a moral quality highly valued by the faculty and staff of Orange High School. Although opportunities exist for students to be less than totally honest, being dishonest is to be avoided in all its forms (i.e. plagiarism, record tampering, cheating). Dishonesty undermines the learning process and destroys the integrity and trust essential for student/teacher relationships. The student who seeks a dishonest advantage over classmates is pursuing a course of action that is unacceptable at Orange High School and in society. Academic honesty implies that each student completes their own work.

Consequence: Parent contact, referral and a zero earned on the quiz or test.

Academic Support for our Students:

Online and face to face teacher support is offered throughout the school day. Students may access the APEX program in other languages and complete modified assignments, if necessary. If you need a school computer and wifi to use at home, see Mrs. Wilson in the OHS library.

IMPORTANT INFORMATION

You received a letter from OUSD during registration. This letter explained the California Healthy Youth Act.

Please reread the letter and if you decide the health curriculum, that includes all state approved topics, is fine for your child, **DO NOT SIGN** and you may discard the letter.

If you disagree with the approved topics and do not want your child learning about comprehensive sexual health or HIV prevention, please fill in all blanks, **SIGN**, and return the OUSD letter to Mrs. Dugger.

Course Contract

I have read, understand, and agree to abide by Mrs. Dugger's Apex Online Health course syllabus.

I will begin the course on **AUGUST 26TH ON MY OWN TIME**. Period 7 or 8 on your schedule means you complete the course, on your own, outside of the regular school day.

I will let Mrs. Dugger know immediately if I do not have a home computer or access to the internet.

Apex Online Health Weekly Face to Face Meeting Days with Mrs. Dugger.

- Monday, Tuesday, Wednesday, Thursday, or Friday during student lunch
- Wednesday, Thursday, or Friday before school

Date: _____ Student ID#: _____

Student Name (Printed): _____ Student Name (Signed): _____

I fully understand the last paragraph of the syllabus: (titled) **IMPORTANT INFORMATION**

Parent/Guardian (Printed): _____ Parent/Guardian (Signed): _____

Please return **THIS PAGE** (not the entire syllabus) to Mrs. Dugger. Some students may also be returning the signed OUSD letter received during registration.